

How to Order Online

Log into **SpartanNet**

Once logged in scroll down to your class schedule and select **Buy Your Books**



Select the desired book condition for each item then **Add to Cart**. **Continue Checkout**.

Print Book List Continue Checkout

Term: Spring 2018 18 | Name: ACCT 1012 | Section: 000677 | Instructor: Dana Haagenson | Course ID: 000677 | Location:

Required

Image Not Available

BDLE: COLLEGE ACCTING, LL, 1 TERM ACCES

Author: HEINTZ
ISBN: 9781305930667
Book Notes:

Print

\$117.55 New
 \$82.30 Used

Add to Cart

Optional

1" Binder in Black

SKU: 05036218530
Item Description

Price

\$2.55

Add To Cart

Term: Spring 2018 18 | Name: ART 1122 | Section: 000710 | Instructor: John Cox | Course ID: 000710 | Location:

Required

GARDNER'S ART...:WEST.PERS.V.II

Author: KLEINER
ISBN: 9781305645059
Book Notes:

Summary
Rental Agreement

Print

\$186.70 New
 \$126.00 Used

Rental

Due Date: 5/7/2018

\$112.00 New
 \$112.00 Used

Add to Cart

Continue Checkout

Shopping Cart

Return to Previous Page

Continue Shopping Continue Checkout

Item Count: 3
Cart Total: \$271.55

A series of pop-ups will appear, answer the questions and click **Continue**.

The screen changes to show your order summary with preferences. Click **Payment**

Log In

← Email address: Your school email: `firstname.lastname@go.minnesota.edu`

[Forgot Your Password?](#)
[Register Here](#)

 Please enter your login information

***If you have never ordered this way before and are registered for classes, please use your student ID number for the password**

Select continue to checkout

Select whether you want your order shipped or picked up in a M State Campus Store

Select your payment option. Screen defaults to Credit Card, change to Financial Aid/ Agency/PSEO to charge to your account. **this option is also for 3rd party students, PSEO students, and anyone registered that wants to charge to their student account.*

The screenshot shows the checkout process with three steps: 1. Select Address, 2. Shipping Method, and 3. Payment Information. The 'Payment Information' section is highlighted with a red box and contains the following fields:

- Choose Payment Option: Credit Card (dropdown)
- Card Type: VISA (dropdown, highlighted with a red box)
- Card Number: [input field]
- Name on Card: [input field]
- Expiration Date: Month [dropdown] Year [dropdown]
- Card CVV: [input field]
- Order Comments: [input field]

Below the payment information, there is a checkbox for authorization: By checking this verification box I authorize the use of my available Student Financial Aid or Agency funds to pay for books and merchandise. Veteran's and PSEO funding is included.

A callout box points to the 'Student ID# (not StarID) EX: 12345678' field, which is highlighted with a red box. Below this is a 'Review Cart' section with a 'Submit Payment' button.

Item	QTY	Price
GARDNER'S ART...:WEST.PERS.V.I Summer 2019 20 ART 1121 000044 000044 Used Only	1	\$114.50
Grand Total:		\$124.50

After your order has been placed you will receive an Order Confirmation email from the bookstore acknowledging receipt of your order.

Once your order has been processed and packaged, if you chose shipping you will receive an email with UPS tracking number.

If you selected pickup in store, you will receive a text from your campus when it is ready for pickup