

NEW MENTOR ORIENTATION

CEP Mentor Orientation is required for all new faculty mentors and must occur prior to the start of mentoring the course. Training can be done in person or via technology (Zoom, phone, etc.)

Mentor Name: _____

Home Campus: _____

Discipline: _____

Date: _____

PROGRAM OVERVIEW

☐ Concurrent Enrollment Program Overview

Review the Concurrent Enrollment Handbook at www.minnesota.edu/concurrent, CEP webpages and program background, size and scope.

☐ Mentor/Mentee Relationship

Number of observations/visits and how they will occur, etc.

☐ Mentor and Instructor Roles and Responsibilities

Faculty mentor resources and information can be found at www.minnesota.edu/mentor.

☐ Mentee Syllabus Requirements to Review

A sample syllabus, and syllabus checklist and template can be found at www.minnesota.edu/instructor.

☐ Mentor Reports☐ NACEP Accreditation☐ New Instructor Orientation and Training (meeting and form)☐ Concurrent Enrollment Day/Annual Professional Development**COURSE-SPECIFIC DISCUSSIONS**

☐ Course Outcomes☐ Course Curriculum☐ Pedagogy☐ Course Philosophy☐ Assignments and Assessments☐ Grading☐ Other:

