

Job Title: **Electrical Line Worker/Gas Utility Services Lab Assistant**
[Full-Time Seasonal]

State Job Classification: College Laboratory Assistant 1

Class Option: Electrical

M State Location: Xcel Training Center, Hugo, Minnesota

Position Purpose: This position assists students in learning various technical competencies involved in the construction of overhead and underground high voltage electrical systems. This also includes the operation of various line work equipment including aerial bucket trucks, digger derricks and trencher backhoe. In addition, this position assists students in the construction of gas utility systems.

The values that guide our work include access and opportunity, equity, inclusion and belonging, cultural competence, cultural responsive pedagogy & service, and community engagement. Our educational environments are culturally relevant, responsive, and innovative to the students we serve. Our students are assets, we affirm their identities and lived experiences, and provide spaces that are emotionally safe and reflect who students are.

- Responsibilities:**
- On a daily basis, live the mission, vision and values of M State to ensure a positive experience for all students and stakeholders. Service to M State students and stakeholders is a core component of the position and work responsibilities.
 - Assist students with lab activities by demonstrating lab projects to large and small groups of students
 - Demonstrate and orientate students on the proper and safe way to use or operate machinery or equipment (Line worker machinery and gas utility equipment).
 - Provide as much support as necessary but teach self-advocacy in our students in order for them to learn to do for themselves as much as possible. Each student is responsible for his/her success.
 - Evaluate student progress on a daily basis. Maintain confidentiality regarding students at all times. The names of the students, their abilities or any personal information about the student shall not be discussed with anyone other than the program instructor.
 - Perform other duties as assigned to ensure the smooth functioning of the department and maintain the reputation of the organization as a viable business partner.

Minimum Qualifications: ▪ Post-secondary or industry certificate/diploma/degree or relevant licensure in electrical line worker technology; OR

Detroit Lakes
900 Highway 34 E.
Detroit Lakes, MN 56501
218.846.3794 fax

Fergus Falls
1414 College Way
Fergus Falls, MN 56537
218.736.1510 fax

Moorhead
1900 28th Ave. S.
Moorhead, MN 56560
218.299.6810 fax

Wadena
405 Colfax Ave. SW
Wadena, MN 56482
218.631.7901 fax

- 6 months of teaching/tutoring experience in electrical line worker technology at the high school level or above; OR
- 2 years of work experience in electrical line worker technology where no degree/certificate/diploma/licensure is required; OR
- An equivalent combination of education and work experience.

Preferred Qualifications:

- Knowledge of laboratory equipment sufficient to instruct others in its proper use and to perform routine maintenance.
- Knowledge of gas utility systems and equipment.
- Knowledge of lab practices, techniques and safety standards sufficient to determine the physical layout of a lab and to prepare various lab materials and experiments.
- Customer service skills sufficient to actively listen to and understand customer needs and provide accurate information and appropriate alternatives in a timely, thorough, courteous, respectful, and professional manner.
- Able to plan, assign, and evaluate the work of student assistants in the performance of routine lab work.
- Ability to develop and maintain lab records and reports.

Work Days/Hours: During the Academic year of mid-August to mid-May
Monday – Friday: 8:00 AM – 4:30 PM

Salary Range: \$18.66 - \$25.72 per hour

Benefits:

- A comprehensive benefit package offered by the State of Minnesota, Minnesota State Colleges and Universities, and the bargaining unit contract of the position. Benefits include:
- Holidays, vacation, and sick leave
 - Retirement
 - Medical, dental, and vision insurance
 - Life insurance
 - Accidental Death and Dismemberment
 - Disability insurance
 - Medical/Dental Expense Account
 - Dependent Care Expense Account
 - Health Reimbursement Account (eligibility based on bargaining unit contract)
 - Tuition Waiver (eligibility based on bargaining unit contract)

APPLICATION DEADLINE: OPEN UNTIL FILLED

How to Apply:

- Go to <https://mn.gov/mmb/careers>
- Search for **Job Opening ID#57224**.
 - Select "Apply for Job" at the top of the page.
 - If you have questions about applying for jobs, contact the job information line at 651-259-3637.
 - For additional information about the application process, go to <https://mn.gov/mmb/careers>.

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For more information, Sandi Smith.....218.846.3869
contact: Sandi.Smith@minnesota.edu

If you need accommodations to take part in the application process, please contact Human Resources at (218) 736-1512. For more information regarding M State, refer to our website at: <http://www.minnesota.edu>.

NOTICE: *In accordance with the Minnesota State Colleges and Universities (MnSCU) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle, shall be required to conform to MnSCU's vehicle use criteria and consent to a Motor Vehicle Records check.*

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