

PRE-ADVISING CHECKLIST

This checklist is provided to ensure you are prepared for an advising appointment. Prior to contacting your assigned advisor, please review and complete the following steps:

- LOG INTO [SPARTANNET](#)** (*access on our M State homepage on the upper right corner of screen*).
 - To log into SpartanNet, use your [Minnesota State StarID](#) and password.
 - In SpartanNet, you will access your student email account, D2L BrightSpace, and E-Services.
 - You will **not** be able to activate and access your M State student email account until **after** you register for classes.

- REVIEW YOUR DEGREE AUDIT.**
 - Your degree audit will show you what you have completed, have in progress, and need yet to complete for your degree.
 - Transfer work, once evaluated, will appear on your degree audit. It may take up to 6 weeks for transfer evaluation upon admission.
 - Access your degree audit in E-Services.

- DETERMINE YOUR CREDIT LOAD.**
 - Full-time enrollment is at least 12 credits/semester.
 - To be eligible for student loan funding, you need to enroll in a minimum of 6 credits/semester.
 - We recommend you spend at least 3 hours of study time per week, per credit.

- REVIEW YOUR [PROGRAM REQUIREMENTS](#).**

- LOOK OVER YOUR PROGRAM'S [COMPUTER REQUIREMENTS](#).**

- CHECK OUT THE [CLASS SCHEDULE](#).**
 - Develop a preliminary schedule. Make note of any pre-requisites and full classes.

- APPLY FOR [FINANCIAL AID](#).**
 - M State's FAFSA code is 005541 (Fergus Falls).

Questions? We have answers. Give us a call at 877.450.3322, email info@minnesota.edu, or let's chat at www.minnesota.edu/help!