

REGISTRATION

We are collecting your email address for communication, class confirmation notices and marketing purposes. Email addresses are not distributed.

PROFESSIONAL PRACTICE COURSES

Customer Relations (online): \$55

- July 1-31 October 1-31

Work-Life Balance (online): \$55

- August 1-31 November 1-30

Millennials in the Workplace (online): \$55

- September 1-30 December 1-31

Eyebrow Lamination & Tint and Eyelash Lift & Tint Theory (Online): \$55

- July 1-31 August 1-31
 September 1-30 October 1-31
 November 1-30 December 1-31

Name: _____

Address: _____

City: _____

State: _____ Zip: _____

Daytime phone: _____

Email: _____

A unique email address is required for online courses

- Payment enclosed
 Charge my Visa/MasterCard/Discover
Mail this form or call 218.846.3733 to pay by credit card.

Card#: _____

Exp date: _____ Code: _____

Name on card: _____

Billing Zip code: _____

Minnesota State Community and Technical College
Workforce Development Solutions
900 Hwy 34 East
Detroit Lakes, MN 56501



COSMETOLOGY CONTINUING EDUCATION

Professional Practice Courses
Fall 2021

Workforce Development Solutions
A member of the Northwest Minnesota Workforce Development Solutions



Since 2017, the Minnesota Board of Cosmetology has required that each licensee must complete two courses totaling 8 hours of continuing education to renew or reactivate an operator or salon manager license.

M State offers Professional Practice courses to satisfy four of the eight hours required to renew your license. Continuing education courses are offered online.

4-HOUR PROFESSIONAL PRACTICE COURSES

These courses cover a wide variety of topics, from product chemistry to business management. Courses we offer:

CUSTOMER RELATIONS

Defining interpersonal communications and improving communication skills; starting and maintaining conversations; differences between hearing and active listening; and improving active listening.

Online: \$55
Schedule: July 1-31, October 1-31

WORK-LIFE BALANCE

Managing personal and work responsibilities by getting the tools to develop a plan to create work-life balance by making small shifts in daily routines. Work-life balance helps reduce stress and prevent burnout in the workplace.

Online: \$55
Schedule: August 1-31, November 1-30

MILLENNIALS IN THE WORKPLACE

How to maximize your working relationship with millennials (those born between 1980 and 2000) by learning the characteristics of each generation and how to effectively manage millennials.

Online: \$55
Schedule: September 1-30, December 1-31

EYEBROW LAMINATION & TINT AND EYELASH LIFT & TINT THEORY

Licensees will learn BCE requirements in safety, sanitation and disinfection procedures, product knowledge, growth cycles, preparation for eyebrow lamination and tints, eyelash lifts and tints, and proper hands-on application through manuals and videos.

Online: \$55
Schedule: July 1-31, August 1-31, September 1-30, October 1-31, November 1-30, December 1-31

ONLINE COURSE REQUIREMENTS

Internet Explorer is not supported by our online course platform, D2L. Please use Chrome, Firefox or Safari. Participants must register using a unique email address and have access to email and to a computer (laptop, desktop or tablet).

These courses cannot be completed on a smartphone.

Online courses open at 8 am on the first day of the class and close at 3 pm on the last day of the class. You are able to begin these courses at any time during the month, however, you only have until the end of that month to complete the requirements. No extensions will be given for missed course work.

REGISTRATION INFORMATION

Payment is due at time of registration.

Online: www.minnesota.edu/wds
Click [Online Trainings](#) for all online course offerings. Credit or debit card is required for online registration.
Mail: Make checks payable to M State
Attn: Jamon Friendshuh
Phone: 218.846.3733 to use MC/Visa/Discover

COURSE POLICIES

Class cancellations: M State reserves the right to cancel classes due to lack of enrollment. Registration and associated fees will be refunded.

Refund request: Refund requests must be submitted at least three business days before the start of a class.

No-shows and missed classes: Refunds will not be issued to anyone who does not attend class without prior notification.

Accommodations: Please notify M State at time of registration if special accommodations are needed.

CONTACT INFORMATION/ QUESTIONS

Workforce Development Solutions
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218.846.3733 or 800.492.4836 ext. 3733
Fax: 218.846.3732
jamon.friendshuh@minnesota.edu

Participants will receive a certificate of completion after successful completion of each course. M State does not report completion dates or provide certificates of completion to the Board of Cosmetology. It is up to the individual to verify they have completed the necessary courses.