## How to Order Online

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Select the desired book condition for each item then Add to Cart. Continue Checkout.

			Print Book List	Continue Checkou
rm: Spring 2018 18   Na	ne: ACCT 1012   Section: 000677   Instructor: Dana Haagenson   Course ID: 000677   Location:			
	Required			
Image Not Available	BDLE: COLLEGE ACCTING, LL, 1 TERM ACCES Author: HEINTZ ISBN: 9781305930667	Print \$117.55 New \$82.30 Used		
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	1" Binder in Black	Price		
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rm: Spring 2018 18   Na	ne: ART 1122   Section: 000710   Instructor: John Cox   Course ID: 000710   Location:			
	Required			
	GARDNER'S ART:WEST.PERS.V.II Author: KLEINER ISBN: 9781305645059	Print \$186.70 New \$126.00 Used	I	
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The next screen will show an order summary. Click on Continue Checkout

## Shopping Cart

eturn to Previous Page					
	Continue Shopping	Continue Checkout			
Item Count: 3 Cart Total: \$271.55					

A series of pop-ups will appear, answer the questions and click **Continue.** 

The screen changes to show your order summary with preferences. Click Payment Options.

Home	Order Textbooks	Merchandise 🕶	Student Login 👻	Faculty Login 👻	About the Store	
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## Select your payment option. Screen defaults to Credit Card, change to Financial Aid/Agency/PSEO to charge to your account.

	Home	Order Textbooks	Merchandise 🕶	Log Out 👻	Faculty L	Login 🗸
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	Submit Payment			Grand Total: \$	124.50	Re

After your order has been placed you will receive an **Order Confirmation** email from the bookstore acknowledging receipt of your order. Once your order has been processed and packaged, you will received either an "Order is ready for Pickup" or an "Order has shipped" email with UPS tracking information.

Updated 7/1/2020