

**MINNESOTA STATE COLLEGES AND
UNIVERSITIES*
ARTICULATION AGREEMENT
BETWEEN**

**MINNESOTA STATE COMMUNITY AND
TECHNICAL COLLEGE
AND
MINNESOTA STATE UNIVERSITY MOORHEAD**

*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between MINNESOTA STATE COMMUNITY AND TECHNICAL COLLEGE (hereinafter sending institution), and MINNESOTA STATE UNIVERSITY MOORHEAD (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established a Human Resources AAS (hereinafter sending program), and the receiving institution has established a Project Management BS (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

Admission and Graduation Requirements

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply.

Transfer of Credits

- A. The receiving institution will accept 60 credits from the sending program. A total of 66 credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Articulation Table. For system institutions, once the courses are encoded, they will transfer as described in the Transferology Audit.

Implementation and Review

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Articulation Agreement is effective on 10/01/2018 and shall remain in effect until the end date of 10/01/2023 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Articulation Agreement will be reviewed by both parties beginning 04/01/2023 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

PROGRAM ARTICULATION TABLE

	College (sending)	University (receiving)
Institution	Minnesota State Community and Technical College	Minnesota State University Moorhead
Program name	Human Resources	Project Management
Award Type (e.g., AS)	AAS	BS
Credit Length	60	120
CIP code (6-digit)	52.100100	52.0211
Describe program admission requirements (if any)		

Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) ¹	Credits	course prefix, number and name	Goal(s) ¹	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
COMM 1120 Introduction to Public Speaking	1	3	COMM 100 Speech Communications	1	3	Equiv
ENGL 1101 College Writing	1	3	ENGL 101 English Composition	1	3	Equiv
PHIL 1201 Ethics OR PHIL 1200 Applied and Professional Ethics	2, 6, 9 2, 9	3	GOAL AREA 2, 6, 9 OR GOAL AREA 2, 9	2, 6, 9 2, 9	3	
PSYC 1200 General Psychology	5, 9	3	PSY 113 General Psychology	5, 9	3	Equiv
SOC 1111 Intro to Sociology	2, 5, 7	3	SOC 110 Intro to Sociology	2, 5, 7	3	Equiv
MnTC/General Education Total		15				

Special Notes: MSUM will accept other MnTC credits within the AAS and will transfer the same number of credits and goal areas Minnesota State Community and Technical College awards.

SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses:" Example B: A

¹ MnTC goal areas transfer to the receiving MnSCU college/university according to the goal areas designated by the sending college/university

Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

Major, Emphasis, Restricted, Unrestricted Electives or Other Courses				
CPTR 1104 Intro to Computer Tech	3	CSIS 103 Computer Concepts & Applications (Elective)	3	Equiv
ADMS 1110 Word Processing	3	Electives	33	
ADMS 1116 Business Communications I	3			
ADMS 1128 Records Management	3			
HRES 1122 Human Resource Management	3			
HRES 1126 Employee Processed	3			
HRES 1130 Benefits Administration	3			
HRES 1134 Training and Development	3			
HRES 2204 Policy Administration	3			
HRES 2212 Wage/ Salary Administration	3			
HRES 2224 Employee/ Labor Relations	3			
HRES 2254 Human Resource Systems and Portfolio Evaluation	3			
Elective credits	9			
<i>Recommend: BUS 2204 Principles of Management*</i>	<i>(3)</i>	<i>MGMT 260 Principles of Management*</i>	<i>(3)</i>	<i>Equiv</i>
<i>AND BUS 2206 Principles of Marketing *</i>	<i>(3)</i>	<i>MKTG 270 Principles of Marketing*</i>	<i>(3)</i>	<i>Equiv</i>
Major, Emphasis, Unrestricted Electives Total	45	Total College Credits Applied (sum of sections A and B)	60	

Special Notes: * These courses are recommended because they are requirements of the major at MSUM.

SECTION C - Remaining University (receiving) Requirements

course prefix, number and name	Credits
MnTC/ LASC Goal Requirements*	18
MATH 127 College Algebra (Goal 4)	3
ECON 202 Microeconomics (Goal 5)	3
MATH 234 Probability & Statistics (Goal 4)	3
ACCT 230 Principles of Accounting I	3
ENGL 387 Technical Report Writing	3
FINC 340 Financial Management	3
MGMT 370 Management Information Systems	3
MGMT 456 Project Management in Business	3
OM 380 Methods Improvements	3
OM 483 Cost Analysis	3
OM 395 Computer Applications in Business	3
OM 482 Quality Planning and Implementation	3
PMGT 300 Project Management and Scheduling	3
PMGT 385 Process Leadership	3
PMGT 400 Advanced Project Management, Risk and Liability	3
PMGT 492 Project Management Capstone	3
<i>MGMT 260 Principles of Management**</i>	<i>(3)</i>
<i>MKTG 270 Principles of Marketing**</i>	<i>(3)</i>
Total Remaining University Credits²	66

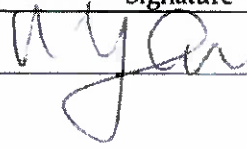
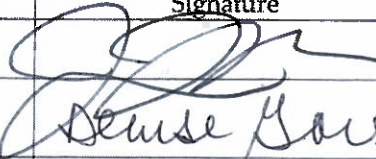
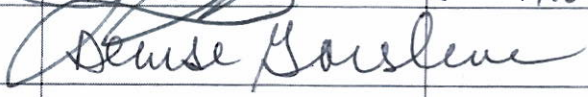


Special Notes: * MnTC/ LASC goal areas must be met and at least 42 MnTC/ LASC credits earned. ** These courses are required unless they were taken as part of the electives above.

SECTION D - Summary of Total Program Credits

College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	15		
Major, Emphasis, Unrestricted Electives or Other	45		
Total College Credits	60	Total College Credits Applied	60
		Remaining credit to be taken at the university (receiving institution)	66
		Total Program Credits	126

Special Notes, if any:

² At least 40 of the required credits for the baccalaureate degree shall be at the upper-division level. If a lower division course is shown as equivalent to an upper division course, check with the university to determine if it will count toward the 40 required credits of upper division.

College	Name	Signature	Date
Chief Academic Officer	Mary Jensen		10/1/18
Title			
University	Name	Signature	Date
Department Chairperson	Josh Bell Pam McGee		10/19/18
Academic Dean	Denise Gorsline		
Chief Academic Officer	Marsha Weber		11/9/18
DARS Encoder	Jolene Richardson		11/29/18

Date when equivalencies were verified/encoded in DARS by the receiving MnSCU institution.