

Minnesota State

Community and Technical College

Dear Prospective Dental Assisting Student:

Thank you for your interest in the Dental Assisting program at Minnesota State Community and Technical College-Moorhead Campus.

Before applying to the Dental Assisting program, you must complete M State's general admission process and complete the prerequisite courses required for acceptance into the program.

To be considered for the Dental Assisting program after you are admitted to the college, you must submit the completed Dental Assisting Application before **April 1** of the year you wish to enroll in the program. Transcripts from any other colleges you have attended must be received before **April 1**.

The online application is available on our website at:

<https://www.minnesota.edu/programs-and-degrees/dental>

Approximately 75 students apply to the Dental Assisting program each year. The top 30 applicants are accepted for fall term based on a point system. For your information, we have included the Dental Assisting Application Assessment that is used by our selection committee in ranking applications. Students not accepted into the program must reapply to be considered for a future year.

Then next 10 highest-scoring applicants are placed on an alternate list. Should a student decline acceptance into the program, the position will be offered to the highest-ranking person on the alternate list.

The general education classes required for Dental Assisting students are offered on the M State –Moorhead Campus and are transferrable to a four-year college or university.

The program in dental assisting is accredited by the Commission on Dental Accreditation [*and has been granted the accreditation status of "approval without reporting requirements"*]. The Commission is a specialized accrediting body recognized by the United States Department of Education. The Commission on Dental Accreditation can be contacted at (312) 440-4653 or at 211 East Chicago Avenue, Chicago, IL 60611. The Commission's web address is:

<http://www.ada.org/en/coda>.

Graduates receive a diploma in Dental Assisting or an Associate of Applied Science degree, depending on the program selected.

If you have any questions, please contact one of our academic advisors at 218-299-6880 or 877-450-3322.

Sincerely,



Detroit Lakes
900 Highway 34 East
Detroit Lakes MN 56501-2698
218.846.3794 fax

Fergus Falls
1414 College Way
Fergus Falls MN 56537-1000
218.736.1510 fax

Moorhead
1900 28th Avenue South
Moorhead MN 56560-4899
218.299.6810 fax

Wadena
405 Colfax Avenue Southwest
Wadena MN 56482-1447
218.631.7901 fax

A member of the Minnesota State system
and an Equal Opportunity Educator / Employer.

Toll Free: 877.450.3322

minnesota.edu

CAREERS IN DENTAL ASSISTING

If you are interested in a health career oriented toward preventing disease and helping patients maintain good oral health, dental assisting may be the career for you.

A dental assistant is a vital member of the dental health team and enjoys a broad range of exciting and challenging duties. The job description of a dental assistant includes: preparation of instrument tray set-ups and treatment rooms, chairside assisting for dental procedures, expanded functions, patient oral care instruction, instrument recirculation and sterilization, dental laboratory procedures, and dental business office procedures. Expanded functions are a special group of procedures a qualified Minnesota dental assistant may perform independently on a patient; such as polishing the teeth, taking radiographs, applying dental sealants, taking impressions, tying in orthodontic wires, fabricating temporary restorations and administering nitrous oxide-oxygen inhalation sedation.

The Dental Assisting major is designed to provide the student with the technical knowledge, manual skills and clinical experiences required to make the graduate a valuable member of the dental health care professions. The program prepares the student to function in both general and specialty practices, hospitals, public health facilities and product research centers. Dental assistants may also work in health education, product sales and marketing.

CREDENTIALS

After successful completion of the Dental Assisting National Board examination, the Minnesota Dental Assistant and Jurisprudence examination, a graduate may apply for licensure by the Minnesota Board of Dentistry.

MOORHEAD CAMPUS PROGRAM COSTS 2019 – 2020

DENTAL ASSISTING-Diploma, 48 Credits

DENTAL ASSISTING – AAS, 63 Credits

M State Application Fee: \$20

Tuition: First Year/Prerequisites-Diploma:

Tuition: (8@165.70/Credit) \$1325.60

Books: (Estimate) \$ 800.00

Supplies:

Tech.Fee: (10.00/Credit) \$ 80.00

Activity Fee: (3.70 Credit) \$ 29.60

Student Assoc. Fee: (.35/Credit) \$ 2.80

Wellness Center Fee (4.00 /Credit) \$32.00

Parking Fee (Max 30.00/Semester) \$ 30.00

Total: \$2300.00

First Semesters of Dental Assisting:

Tuition: (19@205.65/Credit) \$ 3907.35

Books: (Estimate) \$ 835.00

Laptop Computer (Estimate) \$1,000

Supplies: \$ 600

Tech.Fee (10.00/Credit) \$ 190.00

Activity Fee: (3.70/Credit) \$ 70.30

Student Assoc. Fee (.35/Credit) \$ 6.65

Wellness Center Fee (4.00 /Credit) \$76.00

Parking Fee (Max 30.00/Semester) \$ 30.00

Total: \$ 6715.30

Final Semesters of Dental Assisting:

Tuition: (21@205.65/Credit) \$4318.65

Books: (Estimate) \$ 300.00

Supplies: \$ 600

Tech.Fee: (10.00/Credit) \$ 210.00

Activity Fee: (3.70/Credit) \$ 77.70

Student Assoc. Fee: (.35/Credit) \$ 7.35

Wellness Center Fee (4.00 /Credit) \$84.00

Parking Fee (Max 30.00/Semester) \$ 30.00

Total: \$5627.70

Fees paid to credential agencies/exams:

Dental Assisting National Board Exam = \$425.00 - \$750.00

Minnesota Jurisprudence Exam = \$60.00

Minnesota Dental Assistant State Licensure Exam = \$70.00

*All costs listed on this form, including tuition, are estimates. All revisions will take priority over the information on this sheet.

*Estimates for room, board, transportation and personal expenses are not included.

Program Pre-requisite and Admissions Information

Location	Moorhead Campus
Acceptance to M State	All students who apply to the Dental Assisting program must have completed the M State application process and be accepted to the college no later than April 1, the application deadline.
Assessment Testing	Students who have not completed ENGL 1101 or MATH 0095 and who do not have a recent ACT score are required to complete assessment testing prior to registering for the first semester.
Developmental Coursework ELL 0050 Foundations of ELL ELL 0060 ELL Reading ELL 1060 ELL Writing 1 ELL 1080 ELL Writing II ENGL 0096 Read & Write Strategies ENGL 0097 Express ENGL Strategies ENGL 0098 Accelerated ENGL MATH 0055 Found of MATH MATH 0085 Elementary Algebra I MATH 0095 Elementary Algebra II	All developmental coursework, if required by the Accuplacer test results or ACT scores, must be completed prior to starting pre-requisite course work.
Repeated courses	Repeated courses will be averaged for points. Visit with an advisor before repeating a course.
Dental Assisting Program Application	Application to the Dental Assisting program will be open from January 2, 2020 - April 1, 2020 and can be found at www.minnesota.edu/forms under Admissions forms
Admission requirements	Students who have completed BIOL 2260 and ENGL 1101 before April 1st of the application year and who are currently enrolled in DENT 1102 are eligible to apply. Points are assigned for completed courses except in DENT 1102; the midterm grade will be used for those who are enrolled spring semester. BIOL 2261 is not a program requirement; however, if student has taken it and completed it with an A or B they will earn 1 Honor Point. Having completed the prerequisite courses does NOT guarantee acceptance into the Dental Assisting program.
Acceptance to Dental Assisting Program	Students are notified by email of their position of Accepted, Alternate or Deny within 15 days of the closing of the application. Thirty (30) students will be accepted, ten (10) students will be alternates. Alternates will be notified if an accepted student declines their spot. Alternates are responsible to leave current phone numbers and email addresses to be notified in the summer if an opening occurs.
CPR requirement	Accepted students must have current certification in American Heart Association Basic Life Support (BLS). Current card must be uploaded to the online Student Passport System. Certification must include a hands-on, in person testing component.

<p>State and Federal Background Checks Required</p>	<p>State law requires that students having direct contact with individuals in licensed institutions complete an annual background study with the Minnesota Department of Human Services. Students who do not pass the background check will not be allowed to participate in clinical activities and thus are not eligible for graduation. Students in the dental programs are also required to complete a federal criminal background study. The background study will be initiated after the spring program orientation and must be completed by July 1, 2020. The fee will be assessed to DENT 1103, Intro to Dental Healthcare Providers I. Once the background study has been initiated, the student will be directed to a site for fingerprinting. Currently the cost of fingerprinting is \$9.10. The background study results must be uploaded to the Student Passport by July 1.</p>
<p>Health Data</p>	<p>Students accepted to the Dental Assisting program are required to complete the information on Student Passport System. This information must be completed by July 1. Included are the instructions for a current record of a 2-step Mantoux test or the QuantiFERON tb Gold blood test. All immunizations must be current. It is strongly recommended that students in the dental programs be vaccinated against Hepatitis B. Health career program students may be exposed to blood or other potentially infectious materials therefore may be at risk of acquiring the Hepatitis B virus (HBV).</p>
<p>GPA Requirement</p>	<p>Dental program students must maintain a 2.5 or better GPA to graduate from the program.</p>
<p>Clinical and Laboratory Health and Safety Provisions</p>	<p>M State and the Dental Assistant program comply with mandated and recommended health and safety policies to ensure a safe learning and working environment for students, staff and patients. Upon entering the Dental Assistant program, students will be provided with the M State Dental Program Student Faculty Handbook, which details all program policies related to infection control, hazards management and safety in the lab and clinical settings. The M State Bloodborne Pathogens Exposure Control Policy (http://www.minnesota.edu/?file_id=3026) is available on the college website</p>
<p>Laptop Computer</p>	<p>Dental program students must have a laptop computer. The cost will be in addition to the cost of tuition, fees and books. Computer must be a Windows based system. M State students have access to Office 365 in the student portal.</p>

DENTAL ASSISTING PROGRAM PLAN – DIPLOMA MOORHEAD

48 Credits – Credits granted as shown:

Course #	Course Title	Credits	Lec/Lab/OJT
Pre-Assisting Courses:			
ENGL 1101	College Writing	3	3/0/0
BIOL 2260	Anatomy and Physiology I	3	3/0/0
DENT 1102	Dental Anatomy Lecture	2	2/0/0
		<u> </u>	
		8	
1st Summer Semester:			
DENT 1103	Introduction for Dental Health Care Providers I	<u>2</u>	1/1/0
		2	
Fall Semester:			
DENT 1104	Dental Health Care Provider II	1	1/0/0
DENT 1100	Biomaterials	3	2/1/0
DENT 1106	Dental Radiology Lecture	3	3/0/0
DNAS 1106	Biodental Science	3	3/0/0
DNAS 1103	Clinical Assisting I	6	3/3/0
DNAS 1210	Dental Radiology Lab I	<u>1</u>	0/1/0
		17	
Spring Semester:			
DNAS 1212	Dental Radiology Lab II	1	0/1/0
DENT 1122	Dental Ethics and Jurisprudence	1	1/0/0
DNAS 1105	Clinical Assisting II	5	1/4/0
DNAS 1119	Advanced Functions	5	2/3/0
DNAS 1114	Dental Practice Management	2	2/0/0
DNAS 1215	Dental Specialties	<u>1</u>	1/0/0
		15	
2nd Summer Semester:			
DNAS 1144	Clinical Affiliations	<u>6</u>	0/0/6
		6	

M State reserves the right to periodically update information without notice. The information in this publication should not be regarded as contractual in nature.

DENTAL ASSISTING PROGRAM PLAN – AAS MOORHEAD

63 Credits – Credits granted as shown:

Course #	Course Title	Credits	Lec/Lab/OJT
Pre-Assisting Courses:			
*BIOL2260	Human Anatomy & Physiology I	3	3/0/0
BIOL2262	Human Anatomy & Physiology II	3	3/0/0
BIOL 2202	Principles of Nutrition	3	3/0/0
BIOL2267	Medical Microbiology	3	3/0/0
**CHEM1100	Fund Concepts Chemistry	3	3/0/0
* DENT 1102	Dental Anatomy Lecture	2	2/0/0
* ENGL 1101	College Writing	3	3/0/0
PSYC1200	General Psychology	3	3/0/0
		23	
1st Summer Semester:			
DENT 1103	Introduction for Dental Health Care Providers I	2	1/1/0
		2	
Fall Semester:			
DENT 1104	Dental Health Care Provider II	1	1/0/0
DENT 1100	Biomaterials	3	2/1/0
DENT 1106	Dental Radiology Lecture	3	3/0/0
DNAS 1106	Biodental Science	3	3/0/0
DNAS 1103	Clinical Assisting I	6	3/3/0
DNAS 1210	Dental Radiology Lab I	1	0/1/0
		17	
Spring Semester:			
DNAS 1212	Dental Radiology Lab II	1	0/1/0
DENT 1122	Dental Ethics and Jurisprudence	1	1/0/0
DNAS 1105	Clinical Assisting II	5	1/4/0
DNAS 1119	Advanced Functions	5	2/3/0
DNAS 1114	Dental Practice Management	2	2/0/0
DNAS 1215	Dental Specialties	1	1/0/0
		15	
2nd Summer Semester:			
DNAS 1144	Clinical Affiliations	6	0/0/6
		6	

* Courses that are asterisked (*) must be completed prior to taking Dental Assisting Courses

** Prerequisite for CHEM 1100 is MATH 0095 or assessed into MATH 1020 or MATH 1114

FALL 2020 DENTAL ASSISTING PROGRAM APPLICATION ASSESSMENT

(COMPLETED BY DENTAL ASSISTING SELECTION COMMITTEE)

Name _____ Date of Application _____
Address _____ Student Tech ID# _____
_____ Phone # _____

Applicants for the Dental Assisting program will be assigned points for the courses listed below to determine which applications will be accepted. The thirty (30) applicants with the most points will be selected for admission into the Dental Assisting program. To receive points for the courses, applicants must have completed the courses and received a letter grade before **April 1**. We will use the midterm grade for DENT 1102 Dental Anatomy if currently enrolled spring semester. We will average all grades (A-F) for each course. All science classes will only be considered for selection if the course was taken within the last five years.

You may apply before all of the pre-requisite courses are completed but should be registered for them during the spring semester. You must maintain a 2.5 or better grade point average.

ACT Scores *ACT is not a requirement for acceptance.

ACT Composite score of 20 or 21 (1 point)
ACT Composite score of 22 or 23 (2 points)
ACT Composite score of 24 or above (4 points)

B or higher in A & P 1 Lab BIOL 2261 (1 point) _____

College Courses

Course #	Course Title	Credits		Grade	Honor Points
BIOL 2260	Anatomy and Physiology 1	3	x	_____ =	_____
DENT 1102	Dental Anatomy	2	x	_____ =	_____
*ENGL 1101 OR ENGL	College Writing 1102, 1205, 1210, 1215	3	x	_____ =	_____

*The highest of the grades used if more than one ENGL course taken

HONOR POINT CALCULATION

A=4 points, B=3Points, C=2points

Credit of course x points = Honor Points

Educational Credits: (Points awarded after all transcripts are evaluated)

Completion of 12 – 23 college credits with a 2.5 cumulative GPA (2 points) _____

OR

Completion of 24 or more college credits with a 2.5 Cumulative GPA (4 points) _____

Total Points _____

In case of one or more tied scores we will use the following tiebreaker criteria. 1. DENT 1102 grade, 2. BIOL 2260 grade, 3. ENGL grade, 4. ACT score. In the event that a tie still exists, a public lottery will be the determinant.

This document is accurate at the time of publication. M State reserves the right to make substantial change to curricula and course content without notice. The contents of this publication should not be regarded or interpreted as contractual in nature.