

Dear Prospective Dental Assisting Student:

Thank you for your interest in the Dental Assisting program at Minnesota State Community and Technical College – Moorhead Campus.

Before applying to the Dental Assisting program, you must first complete M State's general admission process, be accepted to the college and complete the prerequisite courses required for acceptance into the program.

To be considered for the Dental Assisting program after you are admitted to the college, you must submit the completed Dental Assisting Application before **April 1** of the year you wish to enroll in the program. Transcripts from any other colleges you have attended also must be received before **April 1**.

The dental application packet is available on our website at:

www.minnesota.edu/forms

Approximately 60 students apply to the Dental Assisting program each year. The top 30 applicants are accepted for fall term based on a point system. For your information, we have included the Dental Assisting Application Assessment that is used by our selection committee in ranking applicants. If you are not accepted into the program, you must re-apply to be considered for a future year.

The next 10 highest-scoring applicants are placed on an alternate list. Should a student decline acceptance into the program, the position will be offered to the highest-ranking person on the alternate list.

The general education classes required for Dental Assisting students are offered on the M State - Moorhead campus and are transferrable to a four-year college or university.

M State's Dental Assisting program is accredited by the Commission on Dental Accreditation. Depending on the program selected, graduates receive a diploma in Dental Assisting or an Associate of Applied Science degree.

If you have any questions, please contact one of our academic advisors at 218-299-6880 or 877-450-3322.

Sincerely,



Kris Pladson, CDA, RDH, MS
Director of Dental Programs

CREDENTIALS

A license is issued by the Minnesota Board of Dentistry and the Dental Assisting National Board after successful completion of written examinations.

ADMISSION

Admission to the Dental Assisting program is limited to thirty (30) students each fall term. Applications to the Dental Assisting program are accepted from **January 1- April 1** each year. Selection is based on a formula with components of ACT score, prerequisite grades and college credits. In the event of a tie, we will use Dental Anatomy grades, then BIOL 2260 grades, then ENGL grades, and then ACT composite score. If a tie still exists, a public lottery will be held. After notification, a college health form must be submitted for final acceptance and registration.

Minnesota State Community and Technical College is a member of the Minnesota State system and is an equal opportunity educator and employer. If you use a TTY, please call using the Minnesota Relay Service at (651) 297-5353 or 1-800-627-3529 and ask them to place a call to Minnesota State Community and Technical College.

Upon request this document is available in alternative formats.

Who is the Dental Assistant?

The dental assisting profession is a vital component in the dental health care delivery team. The U.S. Department of Labor's Occupational Outlook Handbook lists dental assisting as the fifth-highest profession that is expected to grow at a faster than average pace through the year 2016 (www.bls.gov).

The dental assistant position is highly technical skilled work responsible for working under the supervision of dentists with a wide range of task in the dental office, ranging from patient care to administrative duties to laboratory functions. Work involves assisting a dentist engaged in performing general dentistry practices such as diagnostic, operative, preventive and other dental procedures during examination and treatment of patients.

(January 2013, some information retrieved from www.ada.org.)

The dental assistant performs many tasks requiring both interpersonal and technical skills. Although state regulations vary, responsibilities may include:

- assisting the dentist during a variety of treatment procedures
- taking and developing dental radiographs (x-rays)
- asking about the patient's medical history and taking blood pressure and pulse
- serving as an infection control officer, developing infection control protocol and preparing and sterilizing instruments and equipment
- helping patients feel comfortable before, during and after dental treatment
- providing patients with instructions for oral care following surgery or other dental treatment procedures, such as the placement of a restoration (filling)
- teaching patients appropriate oral hygiene strategies to maintain oral health (e.g., tooth brushing, flossing and nutritional counseling)
- taking impressions of patients' teeth for study casts (models of teeth)
- performing office management tasks that often require the use of a personal computer
- communicating with patients and suppliers (e.g., scheduling appointments, answering the telephone, billing and ordering supplies)
- helping to provide direct patient care in all dental specialties, including orthodontics, pediatric dentistry, periodontics and oral surgery

(This information retrieved from www.adausa.org/Membership/Who-is-the-DA.)

MOORHEAD CAMPUS PROGRAM COSTS 2016-2017

MAJOR: DENTAL ASSISTING-Diploma, 48 CREDITS DENTAL ASSISTING-AAS, 63 CREDITS

M State Application Fee: \$20.00

First Year/Prerequisites-Diploma:

Tuition: (8@159.15/Credit) \$1273.20
Books: (Estimate) \$ 800.00
Supplies:
Tech. Fee: (10.00/Credit) \$ 80.00
Activity Fee: (5.50/Credit) \$ 44.00
Student Assoc. Fee: (.35/Credit) \$ 2.80
Wellness Center Fee (2.20 /Credit) \$17.60
Parking Fee (Max 30.00/Semester) \$ 30.00
Total: \$2247.60

First Semesters of Dental Assisting:

Tuition: (19@197.75/Credit) \$ 3757.25
Books: (Estimate) \$ 835.00
Supplies: \$ 600
Tech. Fee (10.00/Credit) \$ 190.00
Activity Fee: (5.50/Credit) \$ 104.50
Student Assoc. Fee (.35/Credit) \$ 6.65
Wellness Center Fee (2.20 /Credit) \$41.80
Parking Fee (Max 30.00/Semester) \$ 30.00
Total: \$ 5565.20

Final Semesters of Dental Assisting:

Tuition: (21@197.75/Credit) \$4152.75
Books: (Estimate) \$ 300.00
Supplies: \$ 600
Tech. Fee: (10.00/Credit) \$ 210.00
Activity Fee: (5.50/Credit) \$ 115.50
Student Assoc. Fee: (.35/Credit) \$ 7.35
Wellness Center Fee (2.20 /Credit) \$46.20
Parking Fee (Max 30.00/Semester) \$ 30.00
Total: \$5461.80

Fees paid to credential agencies/exams:

Dental Assisting National Board Exam = \$425
Minnesota Jurisprudence Exam = \$75
Minnesota Dental Assistant State Licensure Exam = \$75

- *All costs listed on this form, including tuition, are estimates. All revisions will take priority over the information on this sheet.
- *Estimates for room, board, transportation and personal expenses are not included.
- *M State reserves the right to make substantial changes to curricula and course content without notice. The contents of this publication should not be regarded or interpreted as contractual in nature.

DENTAL ASSISTING PROGRAM PLAN – DIPLOMA MOORHEAD

48 Credits – Credits granted as shown:

Course #	Course Title	Credits	Lec/Lab/OJT
Pre-Assisting Courses:			
ENGL 1101	College Writing	3	3/0/0
BIOL 2260	Anatomy and Physiology I	3	3/0/0
DENT 1102	Dental Anatomy Lecture	2	2/0/0
		–	
		8	
1st Summer Semester:			
DENT 1103	Introduction for Dental Health Care Providers I	<u>2</u>	1/1/0
		2	
Fall Semester:			
DENT 1104	Dental Health Care Provider II	1	1/0/0
DENT 1100	Biomaterials	3	2/1/0
DENT 1106	Dental Radiology Lecture	3	3/0/0
DNAS 1106	Biodental Science	3	3/0/0
DNAS 1103	Clinical Assisting I	6	3/3/0
DNAS 1210	Dental Radiology Lab I	<u>1</u>	0/1/0
		17	
Spring Semester:			
DNAS 1212	Dental Radiology Lab II	1	0/1/0
DENT 1122	Dental Ethics and Jurisprudence	1	1/0/0
DNAS 1105	Clinical Assisting II	5	1/4/0
DNAS 1119	Advanced Functions	5	2/3/0
DNAS 1114	Dental Practice Management	2	2/0/0
DNAS 1215	Dental Specialties	<u>1</u>	1/0/0
		15	
2nd Summer Semester:			
DNAS 1142	Clinical Affiliations	<u>6</u>	0/0/6
		6	

M State reserves the right to periodically update information without notice. The information in this publication should not be regarded as contractual in nature.

DENTAL ASSISTING PROGRAM PLAN – AAS MOORHEAD

63 Credits – Credits granted as shown:

Course #	Course Title	Credits	Lec/Lab/OJT
Pre-Assisting Courses:			
*BIOL2260	Human Anatomy & Physiology I	3	3/0/0
BIOL2262	Human Anatomy & Physiology II	3	3/0/0
BIOL 2202	Principles of Nutrition	3	3/0/0
BIOL2267	Medical Microbiology	3	3/0/0
**CHEM1100	Fund Concepts Chemistry	3	3/0/0
* DENT 1102	Dental Anatomy Lecture	2	2/0/0
* ENGL 1101	College Writing	3	3/0/0
PSYC1200	General Psychology	3	3/0/0
		23	
1st Summer Semester:			
DENT 1103	Introduction for Dental Health Care Providers I	2	1/1/0
		2	
Fall Semester:			
DENT 1104	Dental Health Care Provider II	1	1/0/0
DENT 1100	Biomaterials	3	2/1/0
DENT 1106	Dental Radiology Lecture	3	3/0/0
DNAS 1106	Biodental Science	3	3/0/0
DNAS 1103	Clinical Assisting I	6	3/3/0
DNAS 1210	Dental Radiology Lab I	1	0/1/0
		17	
Spring Semester:			
DNAS 1212	Dental Radiology Lab II	1	0/1/0
DENT 1122	Dental Ethics and Jurisprudence	1	1/0/0
DNAS 1105	Clinical Assisting II	5	1/4/0
DNAS 1119	Advanced Functions	5	2/3/0
DNAS 1114	Dental Practice Management	2	2/0/0
DNAS 1215	Dental Specialties	1	1/0/0
		15	
2nd Summer Semester:			
DNAS 1142	Clinical Affiliations	6	0/0/6
		6	

* Courses that are asterisked (*) must be completed prior to taking Dental Assisting Courses

** Prerequisite for CHEM 1100 is MATH 0095 or assessed into MATH 1020 or MATH 1114

FALL 2017 DENTAL ASSISTING PROGRAM ADMISSIONS INFORMATION

Application Deadline: April 1, 2017

Starting this year, M State will be using an online program application. The application packet posted by January 1, 2017, will provide a link to this electronic form.

Applicants must be accepted to Minnesota State Community and Technical College. Your application to the college can be completed online at www.minnesota.edu/admissions. If you are a returning student who is not enrolled at M State for the Spring 2016 Semester, complete the same application. Students who are not admitted to the college before the **April 1** deadline will not be considered for the Dental Assisting program. You may apply before all the prerequisite courses are completed, but you should be registered for them during spring semester. Courses in-progress will not be assigned points for admission assessment except for Dental Anatomy DENT 1102, where the midterm grade will be used. If a course is repeated, all graded attempts (A-F) will be averaged. You must maintain a 2.5 or better GPA.

Accepted students will be required to complete the Hepatitis B series, a two-step Mantoux test, be certified in AHA Healthcare Provider CPR or ARC CPR/AED for Professional Rescuers and Healthcare Providers, and be current on all immunizations.

Having completed the prerequisite courses does NOT guarantee acceptance into the Dental Assisting program. The thirty (30) candidates with the highest points will be accepted each year, along with ten (10) alternates. The alternates are ranked by score and will be offered a position in the event that an opening occurs.

Competitive admissions is based on the following:

ACT Scores

ACT is not a requirement for acceptance but can add points to increase competitiveness.

Prerequisites:

BIOL 2260	Anatomy and Physiology 1
BIOL 2261	Anatomy and Physiology 1 LAB (optional)
DENT 1102	Dental Anatomy
*ENGL 1101	College Writing
OR *ENGL	1102, 1205, 1210 or 1215

**The higher of the two grades will be calculated.*

FALL 2017 DENTAL ASSISTING PROGRAM APPLICATION ASSESSMENT

(TO BE COMPLETED BY DENTAL ASSISTING SELECTION COMMITTEE)

Name _____ Date of Application _____
 Address _____ Student Tech ID# _____
 _____ Phone # _____

Applicants for the Dental Assisting program will be assigned points for the courses listed below to determine which applicants will be accepted. The thirty (30) applicants that have the most points will be selected for admission into the Dental Assisting program. To receive points for the courses, applicants must have completed the courses and received a letter grade **before April 1**. We will use the midterm grade for DENT 1102 Dental Anatomy if registered for it spring semester. We will average all grades (A-F) for each course. All science classes will only be considered for selection if the course was taken within the last five years.

You may apply before all of the prerequisite courses are completed but should be registered for them during spring semester. You must maintain a 2.5 or better grade point average.

ACT Scores *ACT is not a requirement for acceptance.

- ACT Composite score of 20 or above (1 point)
- ACT Composite score of 22 or above (2 points)
- ACT Composite score of 24 or above (4 points)
- B or higher in A&P I Lab 2261 (1 point) _____

College Courses

Course #	Course Title	Credits	Grade	Honor Points
(credits x letter grade = points)				
BIOL 2260	Anatomy and Physiology 1 (limited to 3 credits)	3 x	_____ =	_____
DENT 1102	Dental Anatomy Lecture	2 x	_____ =	_____
*ENGL1101	College Writing			
OR *ENGL	1102, 1205, 1210 or 1215	3 x	_____ =	_____

**The higher of the two grades will be calculated*

College Grades Points

A = 4 points B = 3 points C = 2 points
 Points x credit of course = honor points

Educational Credentials: (Points are awarded after all transcripts are evaluated)

Completion of 12 or more college credits with a 2.5 Cumulative GPA (2 points) _____
OR
 Completion of 24 or more college credits with a 2.5 Cumulative GPA (4 points) _____
TOTAL POINTS _____

In case of one or more ties we will use the following tie breaker criteria. 1. DENT 1102 grade; 2. BIOL 2260 grade; 3. ENGL grade; 4. ACT score. In the event that a tie still exists, a public lottery will be the determinant.

This document is accurate at the time of publication. All revisions will take priority over the information given here. Revised: 10/27/2016