

# HUMAN RESOURCES

## ASSOCIATE OF APPLIED SCIENCE (AAS) - 60 CREDITS

### Program Plan — "Primary"

Locations: Moorhead, Online

#### 1st Fall Term (15 credits)

---

##### Courses

Course	Crd
ADMS1116 - Business Communications I .....	3
BUS1100 - Business Computers .....	3
ENGL1101 - College Writing .....	3
HRES1122 - Human Resource Management .....	3
HRES1130 - Benefits Administration .....	3

#### 1st Spring Term (15 credits)

---

##### Courses

Course	Crd
ACCT1124 - Spreadsheet Applications .....	3
HRES1126 - Talent Acquisition .....	3
HRES1134 - Training and Development .....	3

##### 3 credits in one or more of the following:

COMM1120 - Introduction to Public Speaking .....	3
COMM1140 - Interpersonal Communication .....	3

---

##### 3 credits in one or more of the following:

PSYC1200 - General Psychology .....	3
SOC1111 - Introduction to Sociology .....	3

---

#### 2nd Fall Term (15 credits)

---

##### Courses

Course	Crd
ADMS1130 - Office Software Applications .....	3
HRES2204 - Policy Administration .....	3
HRES2224 - Employee/Labor Relations .....	3

##### 6 credits in one or more of the following:

General Education w/MnTC Goals

---

#### 2nd Spring Term (15 credits)

---

##### Courses

Course	Crd
HRES2212 - Strategic Compensation .....	3
HRES2245 - Human Resources Internship .....	4
HRES2252 - Human Resource Systems .....	2

##### 9 credits in one or more of the following:

Career

---