

PDEV1112 - Job Search Skills

Credits:	1 (1/0/0)
Description:	This course is designed to develop the application, resume writing, interviewing and job maintenance skills needed to conduct an effective job search.
Prerequisites:	
Corequisites:	
Pre/Corequisites*:	
Competencies:	<ol style="list-style-type: none">1. Evaluate completed applications for employment.2. Develop cover letters.3. Analyze job market strategies and trends.4. Complete mock interviews.5. Analyze informational interviews.6. Explain the challenges of balancing a career and life.7. Identify priorities leading to job satisfaction.8. Identify transferable skills.9. Explore how to conduct an ethical job search.
MnTC goal areas:	None

**Can be taking as a Prerequisite or Corequisite.*