

## ADMM2320 - Medical Office Capstone

Credits:	1 (0/1/0)
Description:	This course is a capstone experience for students enrolled in a medical administrative program. Medical office responsibilities such as appointment scheduling, registration, health information management, and billing and financial operations are included in this project-based course. It is recommended that students take this course near the end of their program.
Prerequisites:	• ADMM1122
Corequisites:	
Pre/Corequisites*:	
Competencies:	<ol style="list-style-type: none"><li>1. Complete medical office activities.</li><li>2. Demonstrate medical administrative best practices.</li><li>3. Utilize current medical office technology to perform medical office activities.</li></ol>
MnTC goal areas:	None

*\*Can be taking as a Prerequisite or Corequisite.*