

# Minnesota State

Community and Technical College

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March 17, 2015

Minnesota State Community and Technical College (also known as M State) officially admits and registers concurrent enrollment students as non-degree seeking students of the College and each student registered will be recorded on an official college transcript.

Concurrent enrollment students are admitted and registered with the same standards as our undergraduate student(s). Accuplacer testing determines the initial eligibility for college level courses and necessary pre-requisites then determine placement in the higher level course(s) to follow.

Our concurrent enrollment program consists of fall semester courses, spring semester courses and year-long courses. Students are registered for their desired courses prior to the start of each term. For year-long offerings, students are registered in the first semester that the course begins. The concurrent enrollment calendar is consistent with the Academic Calendar at M State; dates are subject to minor adjustment in order to align with the start of the high school semester/year. Per M State and the Concurrent Enrollment Program policy, high school students have the first five days of their semester to drop and/or add courses. Also per policy, a student can withdraw from a concurrent course up until the point that 80 percent of the course has passed. Each year the concurrent enrollment withdraw deadline is adjusted to meet the 80% of their high school semester, giving the concurrent enrollment student the same amount of time in a semester to withdraw from a course. A student that wishes to withdraw from a concurrent enrollment course between the 6<sup>th</sup> day of the term and the final day of the withdraw window will be graded with a "W" on their M State transcript. *Students with extenuating circumstances have the right to appeal their M State registration. (E.g. medical emergencies, military service, family moves to another school district mid-semester).*

M State concurrent enrollment students must be eligible and registered for their desired courses prior to the start of their high school semester. A student that was ineligible before the semester started cannot be retroactively registered late into the term.

Concurrent enrollment students are graded with the same standards as an M State undergraduate student. Concurrent enrollment courses reflect the same grading system, using the letter grades A, B, C, D, F or W.

Minnesota State Community and Technical College



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