Policy Title: Limited English Proficiency

**Purpose:**
To ensure that Limited English Proficiency services are provided to eligible students to enhance their chances for academic success.

**Definitions:**
None

**Policy:**
The College recognizes Limited English Proficiency students as individuals who have sufficient difficulty speaking, reading, writing or understanding the English language. The College has developed a support services plan for enrolled students who meet conditions of Limited English Proficiency. A student may be eligible for these support services by meeting one or more of the following conditions:

- The student is not a native of the United States or has a native language other than English and comes from an environment where a language other than English is dominant.
- The student is a Native American or Alaska native and comes from an environment where a language other than English has had a significant impact on the student’s level of English language proficiency.
- The student is migratory and has a native language other than English and comes from an environment where a language other than English is dominant.

**Responsibility:**

<table>
<thead>
<tr>
<th>Accessibility Resources Director</th>
<th>Determine eligible students. Facilitate the development of a personal education plan with identified students. Arrange for support services as needed. Review personal education plan with student once per semester.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment/Admission personnel</td>
<td>Ensure that self-identified LEP students have been appropriately assessed prior to registration. Provide results to appropriate faculty and/or tutoring personnel.</td>
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<tr>
<td>Assigned faculty</td>
<td>Teach and advise eligible students.</td>
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<tr>
<td>Student Development Services Director</td>
<td>Provide support for eligible students, tutoring staff, and assigned faculty to assist with policy compliance and student success.</td>
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</tbody>
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**Associated Policies:**
Click here to enter M State or Minnesota State System Associated Policies.
Associated Procedures:
Click here to enter M State or Minnesota State System Associated Procedures.

Policy History:
Policy Owner: Chief Student Services Officer
Policy Author: Click here to enter Policy Author name.
Date of Adoption: 3/1/2005
Date of Implementation: 3/1/2005
Date and Subject of Revision: Policy Format Only, 07/31/2012; Policy format & responsibility section update (title updates), 03/29/2019

Policy Group Assignment: Students
Procedure Written: Revised/Update