



Concurrent Enrollment Classroom Observation Visit Form

Instructor: _____ Course: _____
 High School: _____ Date: _____
 Mentor Name: _____ Time: _____

Please respond to the following questions:

5=almost always; 4=usually; 3=sometimes; 2=rarely; 1=almost never; or N/A=not applicable

Communication Evaluation

	The instructor communicated the subject matter to the students.
	The instructor answered questions clearly and positively.
	Instructor demonstrates effective class management by communicating course objectives, lesson objectives and assignment requirements in a clear manner to the students.

Instructional Skills

	The instructor's presentation was well organized, pre-planned, prepared and they made efficient use of time.
	The instructor shows an interest in the content of the course and is enthusiastic about the subject matter.
	The instructor uses questions to assess student learning.
	Instructor uses examples of illustrations (oral, audiovisual, demonstration, whiteboard, chalkboard, etc.) effectively.
	The instructor involved the students in learning by, simulation, role playing, or other classroom activity that result in higher retention.
	Handouts and instructional material are effective.
	The instructor defined terms or gave background information when necessary.
	Summarized key points of the lecture/demonstration throughout the class.
	The instructor monitored student learning and adjusted instruction.
	The instructor performed the steps of the demonstration in logical order.
	The instructor selected an example of the concept or principle that are easily demonstrated or understood and related it to previous student learning.
	A summary (verbal or written) of key lesson points was provided by the instructor at the end of the class session.

Student Participation and Interaction

	Instructor involves students in the learning process by encouraging student questions, knowing students' names, asking students questions, and reinforcing effective participation.
	Students and instructor demonstrate mutual respect.
	The instructor was receptive to the expression of student views/responses and welcomes questions and comments.

Please rate your response to the following questions:

A (excellent), B, C, D, or E (poor)

	How would you rate the instructor's overall teaching ability?
	How would you rate the instructor's knowledge of the subject matter?
	How would you rate the instructor's respect and concern for students?
	How would you rate the instructor's ability to communicate subject matter?
	How would you rate the instructor's expectations of the students? (A=realistic, B, C, D, or E=unrealistic)

What are the instructor's greatest strengths?

What do you believe the instructor could do to improve his/her teaching effectiveness?

Additional comments:

Mentor Signature

Date