

COMM1100 - Communication and Effective Human Relations

Credits:	3 (3/0/0)
Description:	Meets MnTC Goal Areas 1 and 2. This course is designed to provide individuals with basic communication principles for positive relationships in career settings. This is accomplished through oral, written and intra/interpersonal communication skills which are valued for life and work experiences. Changes in the life/work environment are characterized by greater cultural diversity, the performance of more work by teams and the need for greater ability to cope effectively with life/work issues and problems that require extensive knowledge of human relationships.
Prerequisites:	<ul style="list-style-type: none"> • By Assessment OR • ENGL0096 OR • ENGL0040 • ENGL0050
Corequisites:	
Pre/Corequisites*:	
Competencies:	<ol style="list-style-type: none"> 1. Analyze the importance of applying human relationship skills in everyday communication. 2. Review the history and evolution of the human relations movement as it relates to modern day challenges. 3. Evaluate ways to improve personal and organizational communication. 4. Explore communication styles, self esteem, personal values and beliefs, attitude formation, and motivation in relation to effectively dealing with others. 5. Develop personal communication strategies for building good relationships. 6. Characterize a professional image. 7. Identify team building strategies. 8. Describe effective conflict resolution strategies. 9. Analyze modern-day challenges of human relations and communications. 10. Develop a life plan for communication through effective human relations.
MnTC goal areas:	<ol style="list-style-type: none"> 1. Communication 2. Critical Thinking

*Can be taking as a Prerequisite or Corequisite.