

# Minnesota State

## Community and Technical College

Dear Nursing Applicant:

Thank you for your interest in Minnesota State Community and Technical College's Practical Nursing program. The attached documents will provide you with the information you will need to apply to each of the nursing programs offered at our four campus locations: Detroit Lakes, Fergus Falls, Moorhead and Wadena. The Minnesota State Community and Technical College nursing programs are designed to prepare qualified students for a career in nursing. Graduates of the Minnesota State Community and Technical College practical nursing program may apply to mobility nursing programs to continue their education in nursing.

Please note: PSEO students are not eligible to take nursing courses.

Students who complete the application process and have graduated from high school or earned a GED certificate will be accepted into the college for general education courses. **However, acceptance into the nursing program is based on selective admission criteria.** Please review the enclosed information carefully.

**Please note - CURRICULUM information, by campus and by start date, can be found at [www.minnesota.edu/nursing](http://www.minnesota.edu/nursing).** Again, we are pleased you are considering M State and look forward to receiving your application. If you have any questions about the application packet, please contact the campus you plan to attend.

## Nursing Program Application Procedure

### **Step One: Circle the procedure you will follow to start the process of applying to M State's Nursing Program:**

**NEW STUDENT TO M STATE** – you should follow this procedure if you are a student who has never attended Minnesota State Community and Technical College in Detroit Lakes, Fergus Falls, Wadena, Moorhead or Distance Education.

**RETURNING STUDENT TO M STATE**- you should follow this procedure if you have attended M STATE in the past, but you are not currently enrolled in courses. If you have ever attended any one of the campus locations or distance education, consider yourself a returning student.

**CURRENT M STATE STUDENT** – you should follow this procedure if you are currently attending an M STATE campus or taking online courses.

### **NEW STUDENT TO M STATE**

a. F- if you are not a current M State student and have not been an M State student in the past

- Submit an online college application for admission at [www.minnesota.edu/admissions](http://www.minnesota.edu/admissions)
- Submit a \$20 application fee
- Submit high school or GED and college transcripts.

*You can be accepted to M State at any time – however, you must be accepted to the college prior to being considered for the nursing program.*

All transcripts, \$20 application fee, and application materials for admission to the college should be sent to the:

**M STATE Student Services Processing Center  
PO Box 309 Perham, MN 56573**

b. NEXT – proceed to step two to apply to the Nursing program.

## RETURNING STUDENT TO M STATE

a. If you have previously attended M State please visit <http://www.minnesota.edu/admissions> for a returning student application and submit it to:

**M STATE Student Services Processing Center  
PO Box 309  
Perham, MN 56573**

b. If you have attended another college since you last attended M State, you will also need to submit your transcripts with your returning student application.

c. NEXT, proceed to step two to apply to the Nursing program.

## CURRENT M STATE STUDENT

a. If you are currently attending M State, please proceed to step two to apply to the Nursing program.

## Step Two: Applying to the Practical Nursing Program

### Fall 2010

**Detroit Lakes, Moorhead and Wadena campus locations**

- Deadline: December 1, 2009. All applications will be considered. Correspondence will be sent notifying you of your status.
- Late applications will be considered on a space available basis. You will be notified if your application is considered

### Spring 2011

**Fergus Falls,  
Detroit Lakes (part-time program)  
and Moorhead campuses**

- Deadline: September 1, 2010. All applications will be considered. Correspondence will be sent notifying you of your status.
- Late applications will be considered on a space available basis. You will be notified if your application is considered

### Summer 2011

**Moorhead Campus Only**

- Deadline: September 1, 2010. All applications will be considered. Correspondence will be sent notifying you of your status.
- Deadline: September 1, 2010. All applications will be considered. Correspondence will be sent notifying you of your status.
- Late applications will be considered on a space available basis. You will  
Late applications will be considered on a space available basis. You will be notified if your application is considered



APPLYING TO THE PRACTICAL NURSING PROGRAM

Complete the following checklist to apply.

- Complete the Program application.
- Become accepted to M State with all previous high school or GED and college transcripts.
- Verify you meet the GPA requirements for the program on the enclosed Pre-requisite document. Applicants will not be considered if they do not meet the minimum GPA criteria.
- Complete the Accuplacer assessment and be eligible to take college level English and Math 1020. If you take the Accuplacer assessment and place into developmental math, English, and reading coursework, the coursework must be completed prior to starting core nursing courses, if you are accepted.
- Earn a "C" or better grade in all developmental, general education to be considered for the program. The nursing application should be sent to:

**M STATE Student Services Processing Center**  
**PO Box 309**  
**Perham, MN 56573**

**Step Three: Notification of Candidates**

Students who apply prior to the deadline will receive a letter from the college after the selection of candidates is complete. All students will be notified. Your letter will indicate that you are accepted to the program, placed on the waiting list for the program, or ineligible for the program.

**All information in this packet is subject to change and updated as information becomes available.**

**Practical Nursing Information**

Programs	Practical Nursing
<b>Locations</b>	<u>Fall 2010</u> Detroit Lakes Moorhead Wadena <u>Spring 2011</u> Detroit Lakes (part-time program) Fergus Falls Moorhead <u>Summer 2011</u> Moorhead
<b>Acceptance to M STATE</b>	All students who apply to the Practical Nursing program must have completed the application process and be accepted to the college no later than 2 weeks after the priority deadline.
<b>GPA Requirement – Student who has earned 12 or more college credits - not to include developmental coursework</b>	If you are a college student who has earned 12 or more general education college credits required for the practical nursing program your G.P.A. must be at least 2.50 in Human Anatomy I, Human Anatomy II, College Writing I and Developmental Psychology to apply.
<b>GPA Requirements – student who has not earned 12 or more</b>	If you are a high school student or a student who has not earned at least 12 credits toward the associate degree nursing program, your high school G.P.A.

<p><b>college credits</b></p>	<p>must be at least a 3.00 at the end of your junior year to apply AND you must have taken one year of high school Chemistry and/or Biology. If you have not taken Chemistry and/or Biology in high school but have earned a 24 or greater on the science portion of the ACT test and have at least a 3.00 G.P.A. at the end of your junior year – you are also eligible to apply to the program. <b><i>If you do not meet these criteria, please contact a counselor at the campus you wish to attend for your options.</i></b></p>
<p><b>GPA Requirement – Students who have earned a GED</b></p>	<p>If you have a GED, you will need to reflect a score of 500 or greater. If you are unable to obtain a score report for your GED, you may still apply. Your eligibility will be based on availability in the program.</p>
<p><b>Assessment Testing</b></p>	<p>Students who have not completed College English and College Algebra and who do not have a recent ACT score are required to complete assessment testing <b>prior to applying for the nursing program</b>. Check online at <a href="http://www.minnesota.edu">www.minnesota.edu</a> for assessment testing dates and locations.</p>
<p>Development Coursework DVCM 0006 Comp Building ENGL 0055 Reading ENGL 0050 Writing Fund MATH 0052 Found of Math MATH 0090 Intro Algebra</p>	<p>All Developmental coursework, if required by the Assessment test results or ACT scores must be completed prior to starting core nursing courses. Students must earn a “C” or better in all developmental coursework to be eligible for acceptance to the program.</p>
<p>Math Requirement</p>	<p>Students must be eligible to take Math 1020 Intermediate Algebra or higher or have taken a college level math course (this does not include developmental coursework). If a student tests into developmental Math 0052 or Math 0090, all courses must be completed prior to starting core nursing courses.</p>
<p>English Requirement</p>	<p>Students must be eligible to take English 1101 OR completed Developmental English 0050 prior to starting nursing courses in Detroit Lakes, Moorhead and Wadena. In Fergus Falls, students must complete English 1101 prior to starting core nursing courses.</p>
<p>Pre-requisite Courses – These are the courses that are required prior to starting core nursing courses</p>	<ol style="list-style-type: none"> <li>1. CSCI 1100 Computer Essentials or successful test out of the course.</li> <li>2. Nursing Assistant Course within the last 5 years or currently on the registry. If student has taken the course more than 5 years previous and is currently employed as a CNA, they have also met this pre-requisite.</li> <li>3. All developmental coursework if required.</li> </ol>
<p>Selection of Candidates for M STATE Nursing Programs</p>	<p><u>Students who have earned 12 college credits which count as general education requirements for the nursing program:</u></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> If you have completed 12 or more college level credits (not to include developmental courses) you will be awarded points for your grades in the following courses:             <ul style="list-style-type: none"> <li>• PSYC 2222 Developmental Psychology</li> <li>• ENGL 1101 College Composition</li> <li>• BIOL 2230 Anatomy and Physiology I</li> <li>• BIOL 2232 Anatomy and Physiology II</li> </ul> </li> </ul> <p>If you are a student who has not completed Anatomy and Physiology I or II but you have completed one of the following courses – your grades in those courses will be used in place of Anatomy and Physiology for selection:</p> <ul style="list-style-type: none"> <li>• BIOL 2257 Medical Microbiology w/lab</li> <li>• CHEM 1100 Fundamental Concepts of Chemistry w/lab</li> <li>• BIOL 2202 Principles of Nutrition</li> </ul> <p><u>Students who have not earned 12 college credits which count as general education requirements for the nursing program:</u></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> If you are a student who has not completed 12 or more college level credits, you will be given points for your cumulative GPA at the end of your junior year in high school (if you are currently attending high school) or your final GPA upon graduation (if you have already graduated from high school).</li> </ul>

<p>Other Requirements upon acceptance to the program</p>	<ol style="list-style-type: none"> <li>1. Laptop - All nursing programs require students to have a laptop computer for nursing coursework. The cost for a laptop computer will be in addition to the cost of tuition, fees, and books.</li> <li>2. CPR- The clinical facilities which are utilized by the Practical Nursing program require students to have a current American Heart Association/Health care providers CPR certificate. Proof of CPR certificate must be presented prior to starting core nursing courses.</li> <li>3. Background studies - Students who are accepted to the Practical Nursing program are required to complete and pass a background study four weeks prior to starting nursing courses. Students who do not complete or refuse to complete a background study will be ineligible to start core nursing courses.</li> <li>4. Health form - Students who are accepted are required to submit a health form completed by a qualified health care provider. Students who do not complete the health form will be ineligible to start core nursing courses.</li> </ol>
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### 2010-2011 General Education Courses

Many students take general education courses in preparation for enrolling in the nursing program. Although not required for admission to the program, many students prepare for the nursing program by taking the general education courses required by the nursing program prior to enrolling in the nursing courses.

The following courses can be taken prior to being admitted to the nursing program:

1. **BIOL 2202 Principles of Nutrition**
2. **BIOL 2230 Human Anatomy and Phys I w/lab**
3. **BIOL 2232 Human Anatomy and Phys II w/lab**
4. **BIOL 2257 Medical Microbiology w/lab**
5. **CHEM 1100 Fundamental Concepts of Chemistry**
6. **ENGL 1101 Composition I**
7. **ENGL 1102 Composition II**
8. **English 2239 Nature Writers or ENGL 2230 Environmental Literature – If you have previously taken Ethics, this requirement may be waived.**
9. **PSYC 2222 Developmental Psychology**
10. **SOC 1111 Intro to Sociology**



## Fall 2010, Spring 2011 and Summer 2011

Fall 2010 Deadline December 1, 2009  
Spring 2011 Deadline September 1, 2010  
Summer 2011 Deadline September 1, 2010

Today's Date: \_\_\_\_\_

Send application to: **M STATE Processing Center PO Box 309 Perham, MN 56573.** This application will establish your nursing file. Complete this form only if you are applying to take the actual nursing courses in 2010-2011. If you are taking only general education courses, you need not apply to the nursing program yet.

**Late applications will be reviewed for consideration on a space available basis.**

Name: \_\_\_\_\_  
Last First Middle (Maiden)

Address: \_\_\_\_\_  
City State Zip

Telephone: \_\_\_\_\_ Student Tech ID#/or SSN \_\_\_\_\_

High School graduation date: \_\_\_\_\_

**Practical Nursing Campus Choices - If you are applying to more than one program/semester start, please rank your choices by indicating a 1, 2, and 3, etc. in front of each location/semester start.**

Fall 2010 Deadline – December 1, 2009  
\_\_\_\_ Detroit Lakes \_\_\_\_ Moorhead \_\_\_\_ Wadena

Spring 2011 Deadline - September 1, 2010  
\_\_\_\_ Detroit Lakes (part-time program) \_\_\_\_ Fergus Falls \_\_\_\_ Moorhead

Summer 2011 Deadline – September 1, 2010  
\_\_\_\_ Moorhead

Colleges (if any) attended in the past:

Present College (if any) attending now:

Choose one of the following options:

\_\_\_\_ I have been accepted to M STATE. The campus I have been accepted to is: \_\_\_\_\_.

\_\_\_\_ I have applied to M STATE campus location: \_\_\_\_\_.

\_\_\_\_ I have not yet applied to M STATE. I will send my application to campus: \_\_\_\_\_.