

Minnesota State

Community and Technical College

Dear Nursing Applicant:

Thank you for your interest in Minnesota State Community and Technical College's Practical Nursing program. The attached documents will provide you with the information you will need to apply to each of the nursing programs offered at our four campus locations: Detroit Lakes, Fergus Falls, Moorhead and Wadena. The Minnesota State Community and Technical College nursing programs are designed to prepare qualified students for a career in nursing. Graduates of the Minnesota State Community and Technical College practical nursing program may apply to mobility nursing programs to continue their education in nursing. Please note: PSEO students are not eligible to take nursing courses.

Students who complete the application process and have graduated from high school or earned a GED certificate will be accepted into the college for general education courses. **However, acceptance into the nursing program is based on selective admission criteria.** Please review the enclosed information carefully.

Please note - CURRICULUM information can be found at www.minnesota.edu. Again, we are pleased you are considering MSCTC and look forward to receiving your application. If you have any questions about the application packet, please contact a Resource Specialist at the campus you plan to attend.

Minnesota State Community and Technical College Nursing Program Application Procedure

Step One: Circle the procedure you will follow to start the process of applying to MSCTC's Nursing Program (Please note - you do not need to have your pre-requisites completed prior to applying to the nursing program - but, you will have to complete you pre-requisites prior to starting nursing courses if you are accepted to the program):

NEW STUDENT TO MSCTC – you should follow this procedure if you are a student who has never attended Minnesota State Community and Technical College in Detroit Lakes, Fergus Falls, Wadena, Moorhead or Distance Education.

RETURNING STUDENT TO MSCTC- you should follow this procedure if you have attended MSCTC in the past, but you are not currently enrolled in courses. If you have ever attended any one of the campus locations or distance education, consider yourself a returning student.

CURRENT MSCTC STUDENT – you should follow this procedure if you are currently attending an MSCTC campus or taking online courses.

NEW STUDENT TO MSCTC

a. For general education classes- if you are not a current MSCTC student and have not been an MSCTC student in the past

- Submit an online application for admission at www.minnesota.edu/admissions
- Submit a \$20 application fee
- Submit high school or GED and college transcripts.

You can be accepted to MSCTC at any time - you must be accepted to the college prior to being considered for the nursing program.

All transcripts, \$20 application fee, and application materials for admission to the college should be sent to the:
MSCTC Student Services Processing Center
PO Box 309 Perham, MN 56573

b. NEXT – proceed to step two to apply to the Nursing program.

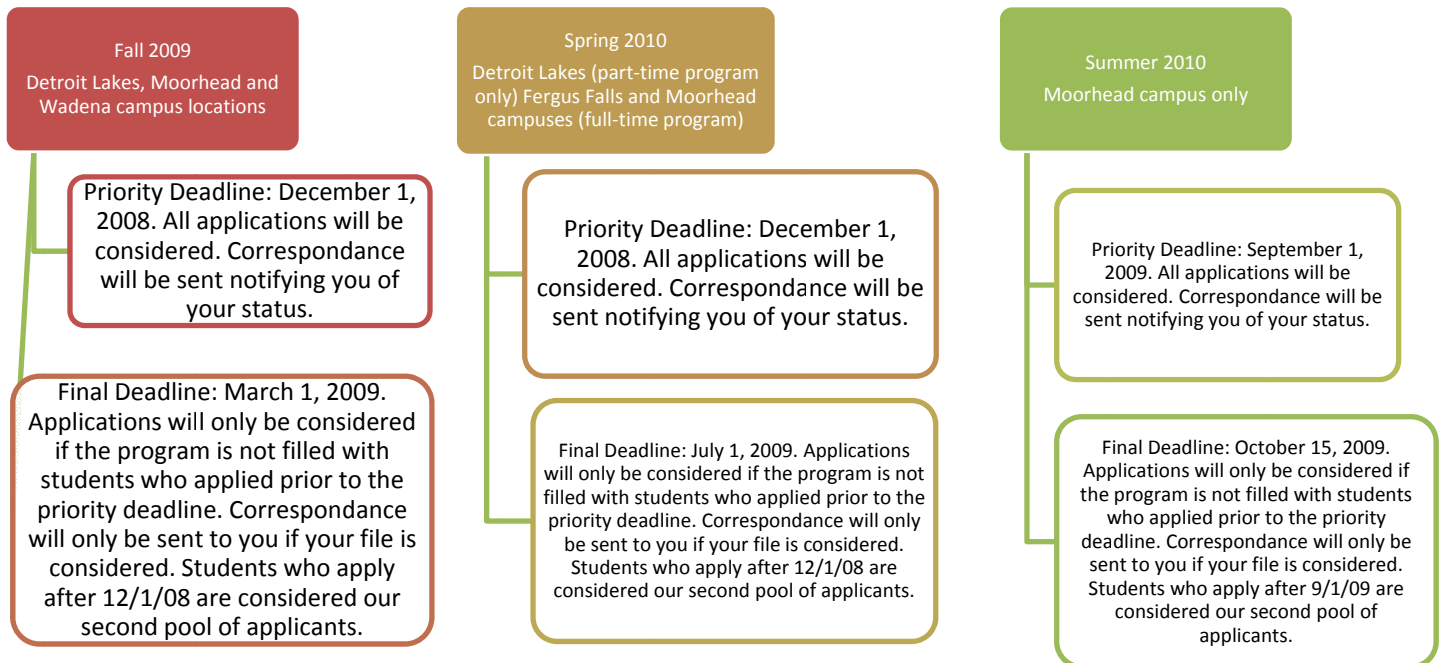
RETURNING STUDENT TO MSCTC

- a. If you have previously attended MSCTC please visit <http://www.minnesota.edu/admissions> for a returning student application and submit it to:
MSCTC Student Services Processing Center
PO Box 309
Perham, MN 56573
- b. If you have attended another college since you last attended MSCTC, you will also need to submit your transcripts with your returning student application.
- c. NEXT, proceed to step two to apply to the Nursing program.

CURRENT MSCTC STUDENT

- a. If you are currently attending MSCTC, please proceed to step two to apply to the Nursing program.

Step Two: Apply to the Practical Nursing Program prior to the Deadline



APPLYING TO THE PRACTICAL NURSING PROGRAM

Complete the following checklist to apply.

- Complete the Program application.
- Become accepted to MSCTC with all previous high school or GED and college transcripts.
- Verify you meet the GPA requirements for the program on the enclosed Pre-requisite document. Applicants will not be considered if they do not meet the minimum GPA criteria.
- Complete the Accuplacer assessment and be eligible to take college level English and Math 1020. If you take the Accuplacer assessment and place into developmental coursework, the coursework must be completed prior to starting core nursing courses, if you are accepted.
- Earn a "C" or better grade in all developmental, general education, and nursing courses in order to be considered for the program. The nursing application should be sent to:

MSCTC Student Services Processing Center

PO Box 309

Perham, MN 56573

Step Three: Notification of Candidates

Priority students will receive a letter from the college after the selection of candidates is complete. All students will be notified. Your letter will indicate that you are accepted to the program, placed on the waiting list for the program, or denied admittance to the program. **All information in this packet is subject to change based on availability.**

Practical Nursing Pre-Requisites

Programs	Practical Nursing
Locations	Diploma (Detroit Lakes, Fergus Falls, Wadena) and AASPN (Detroit Lakes, Fergus Falls, Moorhead, and Wadena)
Acceptance to MSCTC	All students who apply to the Practical Nursing program must have completed the application process and be accepted to the college no later than 2 weeks after the priority deadline.
GPA Requirement – Student who has earned 12 or more college credits - not to include developmental coursework	If you are a <u>college student who has earned 12 or more general education college credits required for the practical nursing program</u> your G.P.A. must be at least 2.50 in Human Anatomy I, Human Anatomy II, College Writing I and Developmental Psychology to apply.
GPA Requirements – student who has not earned 12 or more college credits	If you are a <u>high school student or a student who has not earned at least 12 credits toward the associate degree nursing program</u> , your high school G.P.A. must be at least a 3.00 at the end of your junior year to apply AND you must have taken one year of high school Chemistry and/or Biology. If you have not taken Chemistry and/or Biology in high school but have earned a 24 or greater on the science portion of the ACT test and have at least a 3.00 G.P.A. at the end of your junior year – you are also eligible to apply to the program. <i>If you do not meet these criteria, please contact a counselor at the campus you wish to attend for your options.</i>
GPA Requirement – Students who have earned a GED	If you have a GED, you will need to reflect a score of 500 or greater. If you are unable to obtain a score report for your GED, you may still apply. Your eligibility will be based on availability in the program.
Assessment Testing	Students who have not completed College English and College Algebra and who do not have a recent ACT score are required to complete assessment testing prior to applying for the nursing program . Check online at www.minnesota.edu for assessment testing dates and locations.

<p>Development Coursework DVCM 0006 Comp Building ENGL 0055 Reading ENGL 0050 Writing Fund MATH 0052 Found of Math MATH 0090 Intro Algebra</p>	<p>All Developmental coursework, if required by the Assessment test results or ACT scores must be completed prior to starting core nursing courses. Students must earn a "C" or better in all developmental coursework to be eligible for acceptance to the program.</p>
<p>Math Requirement</p>	<p>Students must be eligible to take Math 1020 Intermediate Algebra or higher or have taken a college level math course (this does not include developmental coursework). If a student tests into developmental Math 0052 or Math 0090, all courses must be completed prior to starting core nursing courses.</p>
<p>English Requirement</p>	<p>Students must be eligible to take English 1101 OR completed Developmental English 0050 prior to starting nursing courses in Detroit Lakes, Moorhead and Wadena. In Fergus Falls, students must complete English 1101 prior to starting core nursing courses.</p>
<p>Pre-requisite Courses – These are the courses that are required prior to starting core nursing courses with the exception of role transition.</p>	<ol style="list-style-type: none"> 1. CSCI 1100 Computer Essentials or successful test out of the course. 2. Certified Nursing Assistant Course within the last 5 years or currently on the registry. If student has taken the course more than 5 years previous and is currently employed as a CNA, they have also met this pre-requisite.
<p>Selection of Candidates for MSCTC Nursing Programs</p>	<p><u>Students who have earned 12 college credits which count as general education requirements for the nursing program:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> If you have completed 12 or more college level credits (not to include developmental courses) you will be awarded points for your grades in the following courses: Developmental Psychology, College Composition, and Anatomy and Physiology I and II. <p>If you are a student who has not completed Anatomy and Physiology I or II but you have completed one of the following courses – your grades in those courses will be used in place of Anatomy and Physiology for selection:</p> <ul style="list-style-type: none"> ➤ BIOL 2257 Medical Microbiology w/lab ➤ CHEM 1100 Fundamental Concepts of Chemistry w/lab ➤ BIOL 2202 Principles of Nutrition <p><u>Students who have not earned 12 college credits which count as general education requirements for the nursing program:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> If you are a student who has not completed 12 or more college level credits, you will be given points for your cumulative GPA at the end of your junior year in high school (if you are currently attending high school) or your final GPA upon graduation (if you have already graduated from high school).
<p>Other Requirements</p>	<ol style="list-style-type: none"> 1. All nursing programs require students to have a laptop computer for nursing coursework. The cost for a laptop computer will be in addition to the cost of tuition, fees, and books. 2. The clinical facilities which are utilized by the Practical Nursing program require students to have a current American Heart Association/Health care providers CPR certificate. Proof of CPR certificate must be presented prior to starting core nursing courses. 3. Students who are accepted to the Practical Nursing program are required to complete and pass a background study four weeks prior to starting nursing courses. Students who do not complete or refuse to complete a background study will be ineligible to start core nursing courses. 4. Students who are accepted are required to complete a health form. Students who do not complete the health form will be ineligible to start core nursing courses.

2009-2010 Required General Education Courses by Program

Programs	Practical Nursing – AASPN	Practical Nursing- Diploma
Locations	AASPN (Detroit Lakes, Fergus Falls, Moorhead, and Wadena)	Diploma (Detroit Lakes, Fergus Falls, Wadena)
<i>Developmental Coursework</i> DVCM 0006 Comp Building ENGL 0055 Reading ENGL 0050 Writing Fund MATH 0052 Found of Math MATH 0090 Intro Algebra	<i>All Developmental coursework, if required by the assessment test results or ACT scores, must be completed prior to starting core nursing courses. Students must earn a "C" or better in all developmental coursework to be eligible for acceptance to the program.</i>	<i>All Developmental coursework must be completed prior to starting core nursing courses. Students must earn a "C" or better in all developmental coursework to be eligible for acceptance to the program.</i>
General Education courses	1. BIOL 2202 Principles of Nutrition 2. BIOL 2230 Human Anatomy and Phys I w/lab 3. BIOL 2232 Human Anatomy and Phys II w/lab 4. BIOL 2257 Medical Microbiology w/lab 5. CHEM 1100 Fundamental Concepts of Chemistry 6. Computer Course 7. Certified Nursing Assistant (CNA) Health 1115 or CNA certificate or placement on the National Registry. 8. English 1101 Composition I 9. English 1102 Composition II 10. English 2239 Nature Writers or ENGL 2230 Environmental Literature – If you have previously taken Ethics, this requirement may be waived. 11. PSYC 2222 Developmental Psychology 12. SOC 1111 Intro to Sociology	1. BIOL 2230 Human Anatomy and Phys I w/lab 2. BIOL 2232 Human Anatomy and Phys II w/lab 3. Computer Course or successful Test-out 4. Certified Nursing Assistant (CNA) Health 1115 or CNA certificate or placement on the National Registry. 5. English 1101 Composition I 6. PSYC 2222 Developmental Psychology



Fall 2009, Spring 2010 and Summer 2010

Practical Nursing (PN) Program Application

Fall 2009 Deadline – Priority – December 1, 2008 and Final Deadline March 1, 2009

Spring 2010 Deadline – Priority – December 1, 2008 and Final Deadline July 1, 2009

Summer 2010 Deadline – Priority – September 1, 2009 and Final Deadline October 15, 2009

Today's Date: _____

Send application to: **MSCTC Processing Center PO Box 309 Perham, MN 56573**. This application will establish your nursing file. Complete this form only if you are applying to take the actual nursing courses in 2009. If you are taking only general education courses for 2009, you need not apply to the nursing program yet.

Late applications will not be reviewed for consideration unless the Waiting List for this academic year is exhausted.

Name: _____
Last First Middle (Maiden)

Address: _____
City State Zip

Telephone: _____ SSN or Student Tech ID# _____

Practical Nursing Campus Choices - If you are applying to more than one program/semester start, please rank your choices by indicating a 1, 2, and 3, etc. in front of each location/semester start.

Fall 2009 Deadline – Priority – December 1, 2008 and Final Deadline March 1, 2009

____ Detroit Lakes ____ Moorhead ____ Wadena

Spring 2010 Deadline – Priority – December 1, 2008 and Final Deadline July 1, 2009

Full – Time Programs Part-Time Program

____ Fergus Falls ____ Moorhead ____ Detroit Lakes

Summer 2010 Deadline – Priority – September 1, 2009 and Final Deadline October 15, 2009

____ Moorhead

Colleges (if any) attended in the past:

Present College (if any) attending now:

Choose one of the following options:

____ I have been accepted to MSCTC. The campus I have been accepted to is: _____.

____ I have applied to MSCTC campus location: _____.

____ I have not yet applied to MSCTC. I will send my application to campus: _____.